International Transformation Foundation
“Leaving Footprints of Change and Transformation in YOUTH’s lives!”

2014 Annual Report
January 1 – December 31

ITF Secretariat
Buruburu Ph.1, Oldebe road, Cassia Crescent
P.O Box: 68141-00200 Nairobi
Tel:+254770306839
secretariat@itfsecretariat.org
www.itfsecretariat.org

“Leaving Footprints of Change and Transformation in YOUTH’s lives!”
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“Leaving Footprints of Change and Transformation in YOUTH’s lives!”
1. Introduction

1.0 Message from the Secretary

Dear Friends,

As I began composing this letter, I realized how quickly 2014 has gone by. Being the first year into our organization’s second operational phase- where we operate community based and youth leadership entrepreneurship programs that will ensure ITF’S self sustainability and growth beyond borders, through empowering and facilitating youths to forge partnerships with other groups in the community thus instilling a sense of ownership in collective efforts to improve their well-being and building their capacity.

2014 has had both rewarding and challenging moments. Despite being a transitional year, we made solid progress on many fronts, such as, building six (6) water kiosks through Join the pipe project and starting the 1 slum 100 computers project which is aimed at providing free computer training and entrepreneurship mentorship to youth’s associations from eastern Nairobi slums, with the ultimate goal of providing them grants to set up computer based businesses of their choice.

The success we witnessed in 2014 was as a result of the youth leadership at ITF’s secretariat; attributed to the stability of ITF and to the organizational belief that, real change comes about when young people are able to identify the issues of primary concern to them and are empowered to develop, and implement youth-owned strategies. I am truly humbled to lead the incredibly talented and dedicated Young people who work for ITF from all corners of the world.

As we make progress, we believe that the lack of employment opportunities for youth is not a short term problem. We need to harness our creativity and relationships so that our Youth system continues to provide jobs that offer security, opportunities to grow, and contributes to the development of our communities.

Today, during a time with so much hope and potential for Youth transformative change, we are consistently reminded that the benefits of our programming still fall far short of reaching billions of our fellow young men and women. The challenge lies in how to shape and influence youth- the remarkable forces defining the global community -so that they benefit all people. We know, for example, that technological change will continue to have a profound impact on Global society.

In 2015 we will continue tapping into the power of technology by replicating the 1 slum100 computers project in two (2) other nations across East Africa. We shall finance at least 6(six) youths association to set computer based business in eastern Nairobi slums. We intend to build more water kiosks through Join the Pipe project for people to drink clean water. We also intend to set up the kahawa west community library and resource centre, a project that we fell short in 2014 due to financial constraints.

Despite our many challenges, I firmly believe that there is no youth organization better positioned to be recognized as the world’s leader in youth development as ITF.

Sincerely,

Venuste Kubwimana, Secretary General
2. International Transformation Foundation

2.0 Mission
Youth of 30 years and below constitute about 75% of East African Community’s population; forming the largest part of the available human resource. However, many of them who are productive and energetic remain unemployed and continue to suffer from Idleness’s social ills. They have remained on the periphery of their countries’ affairs and their status has not been accorded due recognition. This unemployment crisis requires a change and transformation to enable them pursue self-help initiatives. Consequently in 2009 International Transformation Foundation-ITF was established by amalgamated youth across East African countries and was dully registered in Kenya on 25th August 2010 as an international Youths led nonprofit organization, on principles of stimulus and inspiration for change and transformation of youths by providing Youth self development programs that encompass leadership & entrepreneurship.

ITF operates youths’ self development programs to inspire the youths to become leaders with, creative and progressive thinking. In line with ITF’S Philosophy, that real change comes about when young people are able to identify the issues of primary concern to them, youths are empowered through, facilitating them to forge partnerships with others in society; instilling a sense of ownership in the collective efforts to improve their well-being.

2.1 Governance
The duties of the various management bodies within International Transformation Foundation (ITF) are determined by the laws of Republic of Kenya, the organization’s governance policy and By- Laws decided upon by the Board of Directors (Board).

The ITF Board is responsible for the management of the Organization. Other bodies such as the secretariat, Advisory board and Inspection committee have an assisting and supporting role. The operations of the Organization are coordinated through the Secretary General and volunteer members at the coordination Secretariat based in Nairobi-Kenya. Day-to-day operational responsibility rests with the projects areas and assigned volunteer members with related task at the secretariat.

ITF prepares annual and interim financial statement according to general accounting principle. Presently the Board has not identified an independent auditor due to the current size of the organization. To the maximum extent possible, ITF’s actions and records are taken and recorded appropriately.
3. Projects & Activities

3.0 Join the Pipe Project

Join the Pipe-JTP, is a collaborative project with Join the Pipe Foundation - a non-profit organization established in Amsterdam, Netherlands. It produces and provides sustainable public tap water stations and services to all people around the globe by servicing communities, cities, and town with clean tap water. The aim of Join the Pipe project is to install specially designed tap water stations near playgrounds, city centre’s, Parks, schools and bus stations in Kenya for people to drink clean water.

**Added Value of JTP project in Kenya:**
- The first non-breakable community tap stations;
- Developed products in the form of several sustainable tap station models, water bottles and carafes;
- Providing the community with filtered drinking water, we help to reduce the enormous amount of plastic waste and CO₂ emissions caused by the production and transport of unsustainable water bottles and containers;
- Elimination of plastic bags for cleaner communities;
- Brand new Campaign as a strong ambassador for clean drinking tap water and access to drinkable water and sanitation.

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Join the Pipe project activities include financing Community based Schools, youth associations, individuals and other community based groups to set up Join the Pipe water Kiosks. We also worked with county and National government, government agencies and private corporations and institutions to set up public water stations in public places such as parks, playgrounds, city centers for people to access tap water free of charge- We finance the installation cost plus the Join the Pipe’s non-breakable drinking water tap station donation, partner cover daily water consumption cost.

3.1 One slum 100 Computers
With the implementation cycle kicking off on 3rd November, 2014; the 1 Slum 100 Computers is a self sustainable project providing free computer training and entrepreneurship mentoring to disadvantaged youths in Eastern Nairobi slums and informal settlements. Upon completion of the training and mentorship, we loan them computers and other technological devices to help them set up a computer based business such as cybercafé, in line with the business plan designed during the training/mentorship.

How it works
Within a 6 months session, 30 youths divided into 3 groups with 10 members per group receive free Computer training in applications related to cybercafé business services so that they are familiar enough with computer applications to create and run a profitable computer based business. These applications include:

1. Introduction to computer
2. Microsoft office
3. Graphic design

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4. Internet /web services. Simultaneously, these youths receive an entrepreneurship mentorship - Each group is requested to identify a local mentor and the Project assigns another mentor to each Group (a mentor: An experienced business person with 15+ years of diverse general business experience). These mentors help the group members to complete 9 modules course intended to help them create a business plan for the group and to document this plan with an elevator pitch, a business plan summary, and an Investment Profile:

1. Business Model Canvas
2. Mission, opportunity and strategy
3. Target Market statement
4. Operations and value chain
5. Organization/Human Resource
6. Business Model
7. Metrics
8. Operating Plan

Upon completion of this training & mentorship, each group (Leader) will present their Business Plan Summary to Project and partner leaders, mentors, and invited audience in a Public graduation conference. Each group will then receive a loan package of basic equipments worth not exceeding Ksh. 250,000. In addition to that, they receive project personnel (ITF Volunteer) who works with them until the loan is fully repaid. For self-sustainability, the program requires loan repayment with interests of 12-15% if paid within 12 months and 24 months respectively.

**Participants’ Application Criteria**
- Be a newly formed or existing youth group with 5 to 10 members ready to participate in the program,
- All participating members must be 18 - 28 years old,
- Born & living in Eastern Nairobi slums or informal settlements,
- Shown characters of integrity & accountability in the community
- At least 2 group members with basic computer understanding,
- Subscription fee ksh.300 per group member. It can be paid during training but at least 3 members of the group should have paid it upon application date,
- Completed Application form [https://app.box.com/s/aq28elhra4rf6zfks8c3](https://app.box.com/s/aq28elhra4rf6zfks8c3)

### 3.2 Community Library & Resource centre

Still in the fundraising stage to raise Ksh. 2,314,105 (27649 USD) in cash or material needed to set up the Kahawa West Community Library & Resource Centre, a catalyst in planning for community development and continuous education of the residents. It will operate as a hub and serve as communities one stop resource, information and continual learning centre with a variety of services. It has ultimate goal of promoting individuals’ capacity to engage in lifelong learning.
Proposed activities include:

1. **Books Lab**: Reading - Lending of books:
   - **Primary school children’s books**: Primary text books and materials for math, English, cultural studies etc. Reading books, illustrated information books on a huge range of topics including science, nature, animals, people and places, history, geography etc.
   - **Secondary school level books**: Text books in Math, Sciences, English Language, Sociology, Business Studies etc. and Reading books, novels, classics, poetry.
   - **University Level books**: cultural studies, Law, science, history, foreign languages, sociology, business/marketing...
   - **General**: community development, Health guide, Leadership, entrepreneurship ...
   - **Library resources**: such as dictionaries etc.

2. **Computer Lab**: e-library resource, Internet access and computer Training.

3. **Community Trainings Forums & Panel discussions**: On leadership, entrepreneurship, governance, HIV/AIDS and General community’s topical issues.

4. **Other services to generate income to sustain the centre**:
   - **A. Snack shop**: selling hot & soft drinks, snacks and reading & writing materials ...
   - **B. Computer services**: Such as Typesetting, Printing, Photocopying, Scanning, Binding...
   - **C. Community Ball room**: Providing meeting facilitation for community residents.

**Proposed Financial Investment (Set up) – 1st Year**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Cost Ksh</th>
<th>USD</th>
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<tbody>
<tr>
<td>Book Lab</td>
<td>655600</td>
<td>7900</td>
</tr>
<tr>
<td>Computer Lab</td>
<td>555400</td>
<td>6619</td>
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<tr>
<td>Public Conference room</td>
<td>133800</td>
<td>1595</td>
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<tr>
<td>Mini-cafeteria</td>
<td>294100</td>
<td>3498</td>
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<tr>
<td>Administration</td>
<td>675205</td>
<td>8037</td>
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<td><strong>Total</strong></td>
<td><strong>2,314,105</strong></td>
<td><strong>27,649</strong></td>
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### Estimated Financials and Sustainability—Monthly

<table>
<thead>
<tr>
<th>Category</th>
<th>Specification</th>
<th>Cost Ksh</th>
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<td><strong>Expense</strong></td>
<td>Volunteers stipend</td>
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<td>261</td>
<td>66267</td>
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<td></td>
<td>General administrative expense</td>
<td>4267</td>
<td>51</td>
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<td></td>
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<tr>
<td></td>
<td>Internet</td>
<td>3000</td>
<td>36</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rent</td>
<td>30000</td>
<td>357</td>
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<td></td>
<td>Utilities</td>
<td>7000</td>
<td>83</td>
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<tr>
<td><strong>Income</strong></td>
<td>Library membership</td>
<td>51900</td>
<td>618</td>
<td>102,900</td>
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<tr>
<td></td>
<td>Computer services</td>
<td>15000</td>
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<td></td>
<td>Cafeteria</td>
<td>32000</td>
<td>381</td>
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<td></td>
<td>Conference</td>
<td>4000</td>
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### 3.3 Projects Results In-Depth

#### 3.3.1 Join the Pipe

Following a three years funding partnership agreement with the Join the Pipe Foundation and a successfully carrying out a pilot project in 2013, we secured 2014 funding from JTP Foundation to set up 6 six (6) water kiosks at schools and in communities across Kenya:

1. **JAN-KEAN PROGRESSIVE SCHOOL WATER KIOSK**: Jan-Kean Progressive School is a community based school located in Matopeni Slum (Kayole, Nairobi). The school opened its doors to the less fortunate pupils of Kayole and Matopeni areas of Embakasi in 1996 and has 210 children. Jan- Kean Progressive School was selected to participate in JTP project’s first microcredit project for school with a sustainable business model. A water kiosk was built at school (with water storage tank and sanitation system upgrade) providing water to school population and community residents at a very minimal and affordable price. The kiosk was opened on 1st March, 2014. The kiosk enables financial, education and capacity development, improved sanitation and health, and socioeconomic opportunity for the school.

**Contact Person:**
Benjamin Maina, Managing Director
Cell: +254722451987
Email: jankeaneducational@yahoo.com

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2. BRIGHTER KENYA SCHOOL WATER KIOSK:
Brighter Kenya school was started in early 2008 as an informal school in Soweto slums and is dedicated to working with poor and vulnerable children, families and their communities in enabling them to access education facilities.
The school has a population of 125 children most of whom are from the Soweto slum.
The school is founded in service to communities and carries out programs that are intended at improving the living standards and the livelihood security of individuals and communities, thus helping the children and their families to break out from poverty.
The Water Kiosk Project will help reduce waterborne diseases since most people/families in Soweto and in the learning center are suffering as a result of using water that is not well treated or that which is unfit for human consumption in their homes. Most of the inhabitants of Soweto slums are faced with numerous waterborne diseases which subsequently culminate into contemptible loss of life.

Contact person:
Mr. Humphrey Affet
Cell: + 254720809557
Email: Humphrey.king@yahoo.com
3. OUTERING EDUCATION CENTRE WATER KIOSK: Also known as Outering High School, it is a formal learning institution. The school is located in Kariobangi Light Industries, Kariobangi South along Outering Road opposite Pioneer Estate; it was established in 2004 and duly registered in 2013 Registration No. PR/S/1/2536/13 by the Ministry of Education and it is an approved KCSE examination centre serving many schools within the locality. Other services provided by the school include:

- Educate the less fortunate children to higher level of learning.
- Bring quality services to children through Behavior Change Communication (BCC)
- Bring orphans and vulnerable and community for mutual support and participation.
- Promote African Culture through drama and other related activities.

The school has 201 students from different socio-economic background. The school later registered Outering Education Centre by Ministry of Gender, Children and Social programs in 2009. The School’s water kiosk was built in December with collaboration of Kariobangi South youth empowerment to serve the school and surrounding communities.

Contact person:
Simon Okello
Cell: 072225019/0720584891
Email: outeringschools@gmail.com
4. SIMMERO MARKET WATER KIOSK AND RANGALA WATER STATION: In collaboration with Rangala sublocation administration and Simerro Youth Group, a community based group operating in Rangala sublocation ugunja, Siaya County in KENYA which was formed and formalized in 2002 as a self help group registered under ministry of gender and social services. The group seeks to improve the living standard of marginalized and poor people in the society including people infected and affected by HIV/AIDS, Orphans and vulnerable persons. The group is composed of sub groups who are the members of the community in the 3 locations. The Group management is composed of community members, and the local administration.

The group has been taking part in teaching the community to access safe drinking water. A water Kiosk was built at Simerro market centre and a water station at Rangala centre.

Contact person:
Frederick C. Oduor Nyadewo
Cell: + 254702508597
E-mail: oduorfredd@gmail.com
5. SIMERRO PRIMARY SCHOOL WATER STATION: A public primary school in Simerro with Over 726 students. A water station was built at school

Contact person:
Florence Apondu
Position: Head Teacher
Tel: + 254721261110/720809424
P.O Box: 182, Ugunja
3.3.2 Slum 100 Computers
Following successful project equipments fundraising and subsequent training centre set up, the project first session (Class I)’s activities kicked off on 3rd November and selected groups kicked off training and mentorship on 1st December.

OBJECTIVES
- To make the youth groups in Eastern Nairobi slums aware of the project and increase their understanding of the project activity and its benefit so as to apply.
- To identify some of the needs that should be taken into consideration for the project to be more successful.
- To meet the groups and assess based on our criteria if we could work with them.

STRATEGIES
- Usage of Social media tools: ITF facebook page, Twitter, LinkedIn and Google+
- Snow balling method- Used initial youth group informants to nominate, through their social networks, other Youth Group participants who meet the criteria and could potentially be interested in the project.
- Reached out to Contact Persons within the Government offices i.e. the youth development officers and chiefs. They were reliable, as they had information and existing databases of existing groups within their locality.

“A computer class in session

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REACHED GROUPS

<table>
<thead>
<tr>
<th>Group name</th>
<th>Contact person</th>
<th>Contact No</th>
<th>location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Brothers keeper’s</td>
<td>Robert Muturi</td>
<td>726367420</td>
<td>Uhuru</td>
</tr>
<tr>
<td>2. Focus group</td>
<td>Naomi Nzilau</td>
<td>720431410</td>
<td>Uhuru</td>
</tr>
<tr>
<td>3. Verve self-help Group</td>
<td>Denis Waiharo</td>
<td>707543615</td>
<td>Uhuru</td>
</tr>
<tr>
<td>4. -</td>
<td>Juliana</td>
<td>723031342</td>
<td>Umoja</td>
</tr>
<tr>
<td>5. Quakers</td>
<td>Susan</td>
<td>724712371</td>
<td>Kiambio</td>
</tr>
<tr>
<td>6. Sawala dancers</td>
<td>Pato</td>
<td>724408457</td>
<td>Buruburu</td>
</tr>
<tr>
<td>7. Full gospel</td>
<td>Paul</td>
<td>723162963</td>
<td>Buruburu</td>
</tr>
<tr>
<td>8. N/A</td>
<td>Dedan Juma</td>
<td>710559778</td>
<td>Kiambio</td>
</tr>
<tr>
<td>9. Kayole Youth GRP</td>
<td>Emmanuel</td>
<td>704952620</td>
<td>Kayole</td>
</tr>
<tr>
<td>10. Densofts Agencies</td>
<td>Ruth Wanjiku</td>
<td>725223968</td>
<td>Kariobangi North</td>
</tr>
<tr>
<td>11. Destiny Com. Edu Centre</td>
<td>Peter Otieno</td>
<td>714459063</td>
<td>Mathare</td>
</tr>
<tr>
<td>12. Manigro Group</td>
<td>Peter Gawo</td>
<td>723171794</td>
<td>Mathare</td>
</tr>
<tr>
<td>13. Page Vision Group</td>
<td>Paul</td>
<td>722331784</td>
<td>Mathare</td>
</tr>
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<td>14. New Generation Outreach</td>
<td>Isaac Omondi</td>
<td>716217531</td>
<td>Mathare</td>
</tr>
<tr>
<td>15. Twaweza Com. Project</td>
<td>David Ojiem</td>
<td>728166814</td>
<td>Mathare</td>
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<tr>
<td>16. Kenya Youth Env.Initiative</td>
<td>Newton</td>
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<td>Huruma</td>
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<td>17. Mabawa Mathare</td>
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<td>Mathare</td>
</tr>
<tr>
<td>18. Creators Impact</td>
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<td>N/B</td>
<td>Mathare</td>
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<td>19. Outering High School</td>
<td>Charles Juma</td>
<td>722225019</td>
<td>Kariobangi South</td>
</tr>
<tr>
<td>20. SDA Soweto</td>
<td>Mary Atieno</td>
<td>725725598</td>
<td>Soweto</td>
</tr>
<tr>
<td>21. Big Achievers</td>
<td>Simion Mugo</td>
<td>726764762</td>
<td>Buruburu</td>
</tr>
<tr>
<td>22. Deliverance Church Kiambio</td>
<td>Pastor Dan</td>
<td>722949965</td>
<td>Kiambio</td>
</tr>
<tr>
<td>23. Redeemed Kiambio</td>
<td>Joseph</td>
<td>727271970</td>
<td>Kiambio</td>
</tr>
<tr>
<td>24. Hamza</td>
<td>Florence Odhiambo</td>
<td>710239574</td>
<td>Hamza</td>
</tr>
<tr>
<td>25. Deliverance Umoja</td>
<td>Fredrick</td>
<td>727759606</td>
<td>Umoja</td>
</tr>
<tr>
<td>26. Phase 1</td>
<td>Vincent</td>
<td>723283239</td>
<td>Phase 1</td>
</tr>
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</table>

APPLIED GROUPS

We received the following 5 youth group’s applications to participate in the program:

<table>
<thead>
<tr>
<th>Group name</th>
<th>Contact person</th>
<th>Contact No</th>
<th>location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Kayole Youth Group</td>
<td>Emmanuel</td>
<td>0704952620</td>
<td>Kayole</td>
</tr>
<tr>
<td>2. New Generation</td>
<td>Isaac Omondi</td>
<td>0716217531</td>
<td>Mathare</td>
</tr>
<tr>
<td>3. Densoft Agencies</td>
<td>Ruth</td>
<td>072630930</td>
<td>Kariobangi</td>
</tr>
<tr>
<td>4. SDA Soweto</td>
<td>Mary Atieno</td>
<td>0725725598</td>
<td>Soweto</td>
</tr>
<tr>
<td>5. Big Achievers</td>
<td>Simion Mugo</td>
<td>0726764762</td>
<td>Kariobangi</td>
</tr>
</tbody>
</table>
SELECTED GROUPS

The project needed only three (3) youth groups and therefore to be able to select a group the selection committee (ITF staffs) vetted all applications through the project selection process. The listed below criteria was used to rank all applications from number 1 onward as favorite.

1. Dully completed application form
2. Impact of the group and the group’s idea in the community
3. Impact of the group and the group’s idea on its own members
4. Alignment of the group’s mission with ITF’s
5. Alignment of the group’s idea (business) with the 1 slum 100 computers goal
6. All around the group (this includes management, experience, workability, members age, members computer literacy, needs etc)
7. Locations balance (if 2 applications from same location match, we consider first come first served policy)

Based on the above criteria the following groups were selected as the project’s Class I:

<table>
<thead>
<tr>
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<tr>
<td>3. Big Achievers</td>
<td>Simon Mugo</td>
<td>0726764762</td>
<td>Kariobangi</td>
</tr>
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</table>

MENTORS: Three young businessmen and businesswoman volunteered to participate in the project as mentor consequently they were paired with selected groups:

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3.3.3 Community Library & Resource centre

With the ultimate goal to secure grants, donations and or any other type of funding allowed by ITF to fund the project’s main activities (computer lab, books lab, cafeteria, meeting room) to be able to implement the project early in 2015. Despite submitting various applications to various grants providing organizations around the world, and participating in various competitions, all needed funds was have not been secured in cash or materials despite many applications being favorites of some grantors such as Vaan Dorn Foundation based in the Netherlands who pulled out after failing short on finance to support the project. The project also reached various finals in various competitions such as of the Awesome Foundation 100000 KSh monthly competition although was not able to win the ultimate award!

Despite failing to raise the project funding the ITF volunteers’ motivation remains blatant with the project’s greatness attracting various contributors both organizations and individual from across the world contributing for library resources and pledging cooperation to raise needed funds.

**Books & e-resource CONTRIBUTORS:**

- **Hesperian Health Guide**: Hesperian Health Guides is a nonprofit health information and health education source that supports individuals and communities in their struggles to realize the right to health. They develop easy to read materials that are produced in many languages. They have sent us such books through their gratis book program.

  **Contact Person:**
  Julia Nakad Executive Assistant hesperian@hesperian.org
  Ms. Lee Gallery Volunteer, Gratis Book Program Gratis@hesperian.org

- **Darien Books Aid International**: Darien Book Aid is a non-profit, all volunteer organization that builds a foundation of peace, understanding, and friendship by distributing free books.

  **Contact Person:**
  Ketty Graves, Foreign Shipping secretary darienbookaid.international@gmail.com

E-learning for Kids -EFK: Established in late 2004, e-learning for kids is a global, nonprofit foundation dedicated to fun and free learning on the internet for children ages 5 - 12. They offer free, best-in-class courseware in math, science, reading and keyboarding; and they’re building a community for parents and educators to share innovations and insights in childhood education.

**Contact Person(s):**

Vicki Cerda
vicki_cerda@hotmail.com

Shaiju Stephen
shaiju@e-learningforkids.org

Kamlesh Nikam
kamlesh@e-learningforkids.org

“Leaving Footprints of Change and Transformation in YOUTH’s lives!”
• **Books 2 Arica International:** Books to Africa International is a Non-Governmental Organization that specializes in collecting, sorting and distributing educational aid to underprivileged learners and communities across Africa. They have granted us 1000 books but we need to raise 299 £ for shipment from London to Nairobi.

  **Contact Person:**
  Precious Sango
  precious.sango@books2africa.org

• **Books for International Goodwill-BIG:** B.I.G. is a project begun by the Parole Rotary Club of Annapolis (USA) and is now an independent non-profit entity. Its motto is "Spreading Literacy by Keeping Books Alive".

The goal of the project is to provide the basic tools for educating the public both in formal school settings and through community libraries. They believe that the route to world peace and prosperity is through giving people the tools to learn how to feed their minds, as a corollary to the philosophy "that if you give a person a fish they will eat for a day, but if you teach them how to fish, they will eat for a lifetime"

  **Contact person:**
  Stephen Frantzich
  Professor, Department of Political Science
  U.S. Naval Academy
  frantzic@usna.edu / bigbookdonations1@gmail.com

• **Individual donor:** anonymous
3.3.4 Administration & Staff

As a youth lead organization, ITF always creating and looking for opportunities for the wellbeing of its members and to strengthen the capacity of Administrative team to be able to effectively run its programs. Consequently:

- **Official secretariat:** On 1st March we moved into official and equipped ITF Secretariat, a rental building located in Buruburu Phase 1, Oldebe road, Cassia Crescent with equipment valued at

- **Volunteer House:** On 1st March we moved into rented and equipped a two (2) bedroom house in Buruburu Phase1, Pioneer Estate to serve as foreign Volunteers accommodation place. Its furniture is valued at

- **CAVA Training:** On the 18th September, 2014 entered into partnership agreement with CAVA CONSULTING - a consulting firm that deliver value through decisive action with sustainable results in business growth, established in San Francisco, United States to provide International Transformation Foundation’s staffs and volunteers with a complete Training-Of-Trainers package, which equips them with the tools necessary to educate others in creating and growing sustainable, income-generating small businesses. In October.

- **BIPAfrica:** Our secretary General was selected to participate in this year’s edition of Business incubator Program -Africa with our project 1 slum 100 computers. The Program seeks to enrich the skill set of nascent African entrepreneurs, by providing a global business network and practical instructions.

- **Sankalp Africa Summit:** In February, we participated in the inaugural Sankalp Africa Summit held in Nairobi and convened over 450 SMEs, investors, service providers, industry networks, policy makers and academia from across 25 countries. The Summit conversations were driven by 4 key focus areas – entrepreneurship, innovation, financing and collaboration – all geared towards taking an ecosystem view of inclusive development in Africa. Our ITF was featured in the summit magazine.

- **SWA:** in April, as stakeholders we participated in National round table drafting 2014-2016 SWA-HLM commitments. Sanitation and water for all (SWA) is a partnership bringing together government, donors, civil society and multilateral organizations at national and global level. It aims to ensure all people have access to basic sanitation and safe drinking water.

- **Yunus & Youths Fellowship:** Our secretary General was awarded the Yunus & Youth Fellowship in July. A Yunus &Youth Fellow is an exceptional, young social entrepreneur running a social impact business. They’re fearless and capable change-makers determined to solve social problems. They’re talented, eager, and already proven.

- **MINDS’s 2014 Annual African Youth Dialogue:** Our Secretary General was invited as delegate to the Mandela Institute for Development Studies’ (MINDS) 2014 annual African Youth Dialogue on Elections and Governance held in Kigali, Rwanda on 21-22 July.
4. Projects Indicators, Output and Outcome Values

- Schools Financed to set up water kiosks
- Water kiosks built in Kenya
- Water Kiosk built at schools
- Community water kiosks built
- Water kiosk built at schools
- School Kids reached with tap water
- Community water kiosks built
- People reached with tap water

- Youth groups with members from different slums receiving computer training and entrepreneurship mentorship
- Over books and e-resource contributed by organizations and individual

1 slum 100 Computers

- Youth groups with 30 members from 3 different slums receiving computer training and entrepreneurship mentorship
- Over 1200 books and e-resource contributed by 5 organizations and 1 individual

Community Library & Resource centre

- Administration
  - Volunteers’ Full time
  - Interns Part-time
  - Nationalities

- Awards & Recognitions
  - Top 10 Lions of Science – 1 slum 100 Computers Project
  - Semi-Finalist, Future Forward, Ashoka Change makers-1 slum 100 Computer project
  - Yunus & Youth Fellowship – ITF

- In News
  - GBSTV News-Curbing unemployment
  - VC4Africa Magazine: http://vc4africa.biz/blog/2014/12/04/8-upcoming-startups-from-kenya/

“Leaving Footprints of Change and Transformation in YOUTH’s lives!”
## 5. Financial Report

<table>
<thead>
<tr>
<th>Description</th>
<th>Ksh</th>
<th>USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance brought forward</td>
<td>36,389.5</td>
<td>443.7</td>
</tr>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JTP Projects funding</td>
<td>1,368,320</td>
<td>16,686.8</td>
</tr>
<tr>
<td>Raboshare4more grant</td>
<td>561,495.5</td>
<td>6,847.5</td>
</tr>
<tr>
<td>Members donations</td>
<td>123,172.93</td>
<td>1,502.1</td>
</tr>
<tr>
<td>Membership Contributions</td>
<td>60,185.8</td>
<td>733.9</td>
</tr>
<tr>
<td>JTP water Kiosks</td>
<td>8,400</td>
<td>102.4</td>
</tr>
<tr>
<td>Sponsorships</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>Loan (from Board)</td>
<td>51,500</td>
<td>628</td>
</tr>
<tr>
<td>Others (restricted, Currency exchanges and bank interest)</td>
<td>230,449.8</td>
<td>2,810.3</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JTP Water Kiosks set up</td>
<td>1,056,730</td>
<td>12,886.9</td>
</tr>
<tr>
<td>1 slum 100 Computers</td>
<td>525,829</td>
<td>6,412.5</td>
</tr>
<tr>
<td>Office &amp; Volunteer house rental</td>
<td>345,000</td>
<td>4,207.3</td>
</tr>
<tr>
<td>Office house furnishing /bills</td>
<td>204,907</td>
<td>2,498.8</td>
</tr>
<tr>
<td>Volunteer House furnishing /bills</td>
<td>113,808.4</td>
<td>1,387.9</td>
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<tr>
<td>Volunteer Staffs support &amp; expenses</td>
<td>75,059</td>
<td>915.3</td>
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<tr>
<td>Bank/MPESA charges</td>
<td>6,400.13</td>
<td>78.0</td>
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<tr>
<td>Loan repayment (board)</td>
<td>27,185</td>
<td>331.5</td>
</tr>
<tr>
<td>Volunteers Transport</td>
<td>3,890</td>
<td>47.4</td>
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<tr>
<td><strong>Total</strong></td>
<td>2,403,524.03</td>
<td>29,311</td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Ksh</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>2,358,808.53</td>
<td>28,765.6</td>
</tr>
</tbody>
</table>
7. Recommendations & Plans

- Strengthen Community presence: - recruit individual and Youth association’s members. We will need to improve our members’ benefits and make attractive to youths with services that they are participating in on regular basis.

- To be able to get the best out of Volunteers: it is recommended that volunteers be recruited in January and retained this allowing them to participate in the project design, fundraising, and implementation. Therefore to be able to retain volunteers, the volunteers benefits MUST be improved with features such as medical insurance, home-work transportation facilitation.

- It is recommended to insure ITF secretariat properties (equipments) as soon as possible.

- It is recommended to start a saving plan to purchase and build ITF own centre to avoid renting costs.

- For JTP financing schools and other associations/individual to build water kiosks It is recommended to not give them cash directly rather contract a neutral ITF construction contractor to carry out construction activities and be paid directly by ITF and the partner act as construction supervisor and the same should be used when giving loan to youths with 1 slum 100 Computer project to avoid a misuse and abuse of funds.

ITF Secretariat
Buruburu Ph.1, Oldebe road, Cassia Crescent
P.O Box: 68141-00200 Nairobi
Tel:+254770306839
secretariat@itfsecretariat.org
www.itfsecretariat.org